

Payroll & Benefits Department 200 North Bernard Street Spokane, WA 99201-0206 *phone* (509) 354-7333 *fax* (509) 354-7325 www.spokaneschools.org

TO: Spokane Public Schools Employees

FROM: Payroll & Benefits Department

SUBJECT: May 2020 Payroll Notification to Employees

UNIQUE PAYMENTS

There were no unique payments this month.

OTHER NOTICES

Certificated Staff

All Enrichment/Tri Time for the 2019-20 year must be used and submitted for processing no later than **July 15, 2020**.

Classified Staff

All Non-Compulsory time for the 2019-20 year must be used and submitted for processing no later than **July 15, 2020**.

Department of Retirement Systems Service Credit

Certificated and classified staff, working less than half-time, and substitutes may be eligible to purchase retirement service credit for time worked. For additional information, contact the Department of Retirement Systems (DRS) at 1-800-547-6657.